

Children's Internet Protection Act (CIPA)

PROVIDED BY IKON BUSINESS GROUP



What is CIPA?

The **Children's Internet Protection Act** (CIPA) is a federal law that sets **certain requirements** for schools and libraries who receive E-rate discounts on **internet access** and the internal connections necessary to provide that access.

CIPA Requirements

Schools and Libraries must have the following:



An internet safety policy



A technology protection measure
(e.g. a filter)



A public hearing or meeting to discuss the policy

Internet Safety Requirements

For both schools and libraries, the internet safety policy must address the following policy issues:

- ✓ Access by minors to inappropriate materials
- ✓ Safety security of minors when using e-mail, chat rooms, and other electronic communications
- ✓ Unauthorized access by minors online
- ✓ Unauthorized disclosure of personal information regarding minors
- ✓ Measures to restrict minors' access to materials harmful to minors



Schools must also address:



Monitoring the online activities of minors.



Educating minors on appropriate online behavior.



If you **already have** an internet safety policy or acceptable use policy, you **do not** have to create **a new policy for CIPA.**

However, your existing policy **must address** the required **policy issues.**

Technology Protection Measure (Filter)



What else do you need to know about filters?

There are no specific program requirements about the type of filter, the mechanism for filtering, or the content to be filtered.

Purchase Filtered
Internet

Determine the
Method

Purchase a Specific
Filter

What else do you need to know about filters?

Purchase Filtered Internet

You could choose to purchase filtered internet access from your service provider, or install a system-wide filter, or add a filter on each computer.

Determine the Method

You could determine the method to identify users for which the filter could be disabled by requesting identification or by providing a login screen for users to self-certify.

Purchase a Specific Filter

You could purchase a specific filter that meets your needs or a filtering program where you can set the standards yourself.

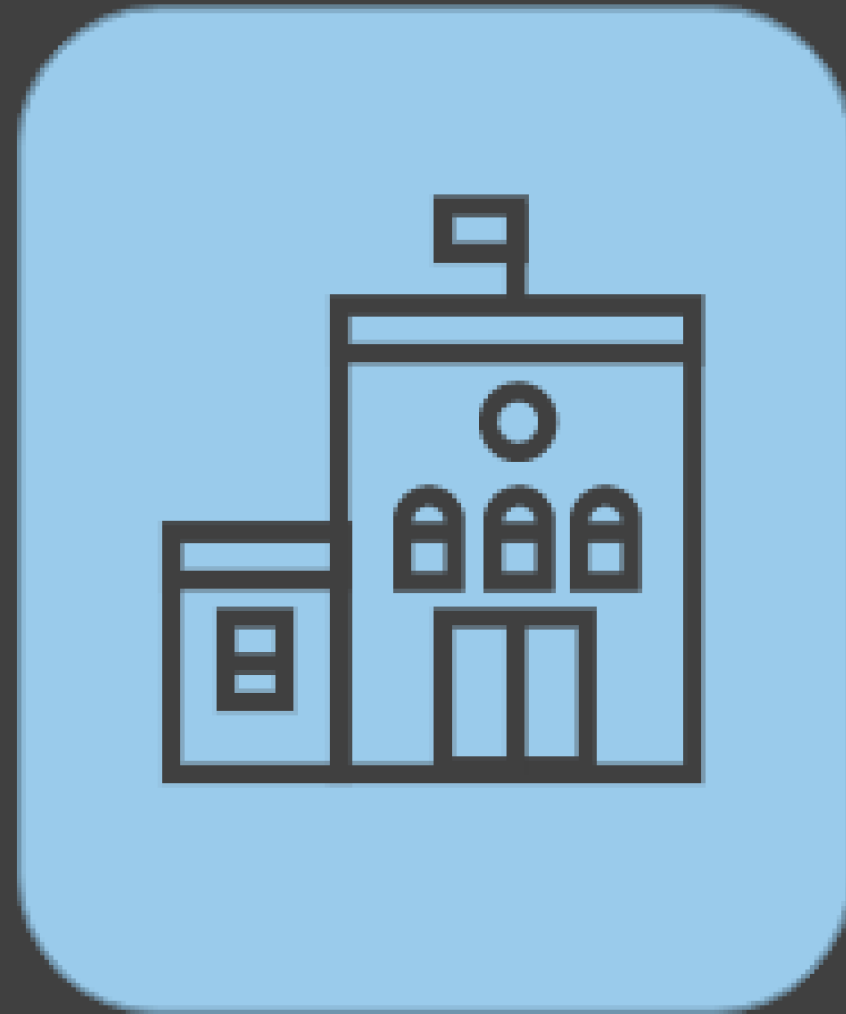
Public Hearing or Meeting Requirements

The internet safety policy **must be addressed** in at least **one** public hearing or meeting for which you have provided reasonable public notice.

You **do not need** to hold a **separate** hearing or meeting just for the internet safety policy.

Authority Responsible for CIPA Compliance

Click on each icon for more information.



This can be a school, school board, school district, local educational agency, or other responsible authority.



This can be the library, library board, or other responsible authority.

How to report your CIPA compliance to USAC?

You report your CIPA status on the **FCC Form 486** after USAC issues a positive funding commitment on one or more of your funding requests.

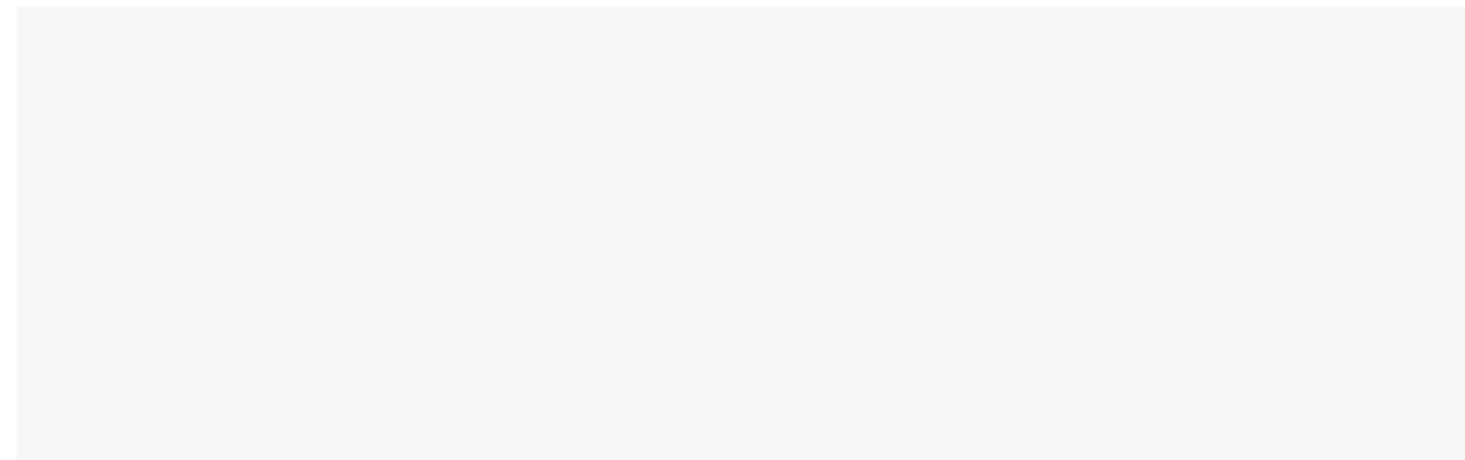
- A school, library, school district, or library system that applies directly for discounts certifies on the FCC Form 486.
- For a consortium, each administrative authority remits a completed FCC Form 479 to report its CIPA status to the consortium leader. The leader then reports the CIPA status of its members on the FCC Form 486.

First Funding Year

Second Funding Year

Third Funding Year

What is the timeline for compliance with CIPA?



First Funding Year

Second Funding Year

Third Funding Year

Your **first funding year** is the first year USAC issues you a funding commitment for services to which CIPA applies and you certify an FCC Form 486 to report the status of your compliance.

- You can be working toward compliance in your first funding year.

First Funding Year

Second Funding Year

Third Funding Year

Your **second funding year** is the year following the first funding year, even if you do not apply for E-rate discounts.

- Most applicants must be compliant with CIPA in the second funding year.
- There is a second-year exemption, but to qualify you must be prevented from making the CIPA certification by state or local procurement rules or regulations or competitive bidding requirements. Very few applicants meet this standard.

First Funding Year

Second Funding Year

Third Funding Year

Your **third funding year** is the year following the second funding year.

- You must be compliant with CIPA in the third funding year.

120-Day Deadline to Report Your CIPA Status



If your certification **is late**, your **service start** date will be **reset** to the date **120 days before** your **FCC Form 486** was **certified**. You cannot receive discounts on services delivered before that adjusted date.

You can appeal to USAC if you disagree with our decision to reset your date.

First Funding Year

All Funding Years

Document Retention

What documentation do I need to retain?

First Funding Year

All Funding Years

Document Retention

Keep documentation of your work toward compliance during your **first funding year** - for example, a staff meeting agenda that includes an item on CIPA or a memo documenting the items that you must add or change in your current acceptable use policy.

First Funding Year

All Funding Years

Document Retention

For **all funding years**, retain the following:

- A copy of your internet safety policy, including any updated versions.
- Documentation that the filter was in place and working.
- Proof that you gave reasonable public notice of your public hearing or meeting.

First Funding Year

All Funding Years

Document Retention

Document Retention

- In general, you must retain your program-related documentation for at least **10 years** after services were provided for a particular funding year.
- You must continue to maintain documentation of the public hearing or meeting and the public notice you provided, as this requirement does not expire.

THANK YOU FOR READING!

Let's Keep in Touch!



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